



Birmingham Rowheath A.C.

Job Description – Athletics Coach

Main Purpose of Job

To provide practical guidance, teaching, support and mentoring regarding coaching, as necessary. Provide any administrative support necessary to ensure all groups run smoothly and especially junior groups, in line with ClubMark standards.

Directly responsible to:

Coaching Co-ordinator

Key responsibilities:

Working with the Coaching Co-ordinator & other coaches, to:

Ensure that weekly training sessions are planned, organised and resourced in a safe manner, including appropriate safety checks of training areas and equipment each session.

Plan, direct, implement and keep under constant review a complete athletic programme for allocated athletes that

- enables members to become the best they can via the best possible tuition
- constantly improves the status of the club.

Ensure that any assistant coaching staff conform to and abide by nationally accepted practices and club policies especially the Club's Code of Conduct.

Attend agreed external athletic functions or fixtures to ensure that the club has suitable representation at those events.

Be responsible for and facilitate athletes' entry to competition at local, area, district and national level.

Ensure that personal qualifications and knowledge are under continual professional development.

Assist in the review of the overall operating procedures of the club to ensure that it meets best practice. To keep administration and performance records and provide ad hoc duties as required

Manpower resources:

Allocated assistant coaching staff.

Special relationships

Club Chairman and main committee members. Club Professional Advisers; Regional, District Athletic Bodies; Club Sponsors.

Performance Measurement

Competitive performance and league status.

Positive communication of athletes

Positive communication of parents/carers.